CONSOLIDATED CITY OF INDIANAPOLIS

MARION COUNTY

EXECUTIVE ORDER NO. 16, 1992

WHEREAS, I.C. 5-14-3-8(d) provides that a public agency may establish a copying fee schedule for public records copied at the request of members of the public; and

WHEREAS, I.C. 5-14-3-8(d) provides that the fee for copying a document may not exceed the actual cost of copying.

NOW, THEREFORE, by virtue of the authority vested in me as Mayor of the Consolidated City of Indianapolis and successor at law to the Marion County Commissioners, it is hereby ordered as follows:

1. Each city department shall collect a fee of $.35 for each side of a page of a public record copied pursuant to I.C. 5-14-3.

2. The fee established by paragraph 1 shall apply to standard 8½ by 11 and 8½ by 14 inch pages. Each city department shall establish a fee schedule for reproducing non-standard size documents and public records which cannot be reproduced by means of standard photocopy processes. No fee established by a city department pursuant to this paragraph shall exceed the actual cost of copying the document or record.

3. Each county office, including township assessors, shall establish a fee schedule for copying or reproducing documents and public records. No fee established by a county office shall exceed the actual cost of copying the document or record.

4. If federal, state or local laws establishes a fee for copying a particular category of document or record, such fee shall be collected in lieu of any fee established pursuant to this Order.

Stephen Goldsmith
Mayor